# **PRIVACY POLICY**

Last Updated: April 30, 2024

## WELCOME TO OneTable!

OneTable Technology Limited provides a desktop application via the OneTable website, onetable.tech (the "Site"), the OneTable desktop application (the "App") and related Internet services (collectively, the "Service(s)"). The Service is operated by OneTable Technology Limited (the "Company", "we" or "us") for users of the Service ("you"). This Privacy Policy sets forth our policy with respect to information that is collected from visitors to the Site and users of the App and/or the Services. Under applicable law, OneTable Technology Limited is the "data controller" of personal data collected through the Services.

# **INFORMATION WE COLLECT**

When you interact with us through the Services, we may collect information from you, as further described below:

Information You Provide: We collect information from you when you voluntarily provide such information, such as when you register for access to the Services or use certain Services. Information we collect may include but not be limited to username, email address, and any messages, images.

## **OTHER INFORMATION:**

Data We Collect Automatically: When you interact with us through the Services, we receive and store certain information such as an IP address, device ID, and your activities within the Services. We may store such information or such information may be included in databases owned and maintained by affiliates, agents or service providers. The Services may use such information and pool it with other information to track, for example, the total number of visitors to our Site, the number of messages users have sent, as well as the sites which refer visitors to OneTable.

Usage Data: We receive and store certain usage information such as number of files, number of rows, number of columns when you use our service to process data on your local environment. We may store such information or such information may be included in databases owned and maintained by affiliates, agents or service providers. The Services may use such information and pool it with other information to perform business intelligence analysis. We will not collect the actual datasets that you use on our services to process in any form.

Cookies: We employ cookies and similar technologies to keep track of your local computer's settings such as which account you have logged into and notification settings. Cookies are pieces of data that sites and services can set on your browser or device that can be read on future visits. We may expand our use of cookies to save additional data as new features are added to the Service.

Advertisements: You may see our Service advertised in other applications or websites. After clicking on one of these advertisements and installing our Service, you will become a user of the Service. Advertising platforms, which include WeChat (whose SDKs are integrated within our Service), may collect information for optimizing advertising campaigns outside of the Service.

# **OUR DISCLOSURE OF YOUR INFORMATION**

The Company is not in the business of selling your information. We consider this information to be a vital part of our relationship with you.

## **UNSOLICITED INFORMATION**

You may provide us with ideas for new products or modifications to existing products, and other unsolicited submissions (collectively, "Unsolicited Information"). All Unsolicited Information shall be deemed to be non-confidential and we shall be free to reproduce, use, disclose, and distribute such Unsolicited Information to others without limitation or attribution.

## LINKS TO OTHER WEB SITES

This Privacy Policy applies only to the Services. The Services may contain links to other web sites not operated or controlled by us (the "Third Party Sites"). The policies and procedures we described here do not apply to the Third Party Sites. The links from the Services do not imply that we endorse or have reviewed the Third Party Sites. We suggest contacting those sites directly for information on their privacy policies.

#### DATA RETENTION

We generally retain personal data for so long as it may be relevant to the purposes identified herein. To dispose of personal data, we may anonymize it, delete it or take other appropriate steps. Data may persist in copies made for backup and business continuity purposes for additional time.

#### SECURITY

We take reasonable steps to protect the information provided via the Services from loss, misuse, and unauthorized access, disclosure, alteration, or destruction. However, no Internet or email transmission is ever fully secure or error free. In particular, email sent to or from the Services may not be secure. Therefore, you should take special care in deciding what information you send to us via email. Please keep this in mind when disclosing any information via the Internet.

#### **CONTACTING US**

Please also feel free to contact us if you have any questions about this Privacy Policy or the information practices of the Services. You may contact us via email at: info@onetable.tech.